

## **Validation (Assessment) Procedure by the LARB** **for RLA Applicants who are not Members of the HKILA**

(Endorsed by LARB on 23 March 2017)

### **The Assessment of RLA Applicants who are not members of the HKILA**

#### **A) Applicants who are Members of List 1\* Organizations (LARO Clause 12(1)(a)(ii)) :**

(Member of a landscape architectural body the membership of which is accepted by the Board as a standard not less than that of a member of the HKILA)

- 1) A minimum of 1 year post-qualification local professional practical experience which should be verified by a Member, or Fellow, of the HKILA, or a Registered Landscape Architect, and
- 2) Be a professional member of an overseas institute(s) with reciprocal arrangements with the HKILA at the time of the application

#### **B) Applicants who are Members of Other Organizations (LARO Clause 12(1)(a)(iii)) :**

(Has passed such examination in landscape architecture and other subjects and has received such training and experience as the Board may accept, either generally or in a particular case, as a qualification of a standard not less than that of a member of the HKILA)

- 1) A minimum of 1 year post-qualification local professional practical experience which should be verified by a Member, or Fellow, of the HKILA, or a Registered Landscape Architect, and
- 2) In order to satisfy the Board that they are competent to practise as a Landscape Architect in the HKSAR in accordance with Clause 12(1)(e) of the Ordinance, the applicant shall have passed an assessment by an Assessment Panel (refer Appendix 1) set up by the LARB to assess the applicant's portfolio, knowledge on local regulations and statutory control requirements, HKILA Code of Professional Conduct and Conditions of Engagement and Professional Charges, the Landscape Architects Registration Ordinance. The assessment contents is determined by the overall post-qualification practical experience (both local and oversea) hold by the applicant and detailed as below:

#### **Route 1**

- i. For applicants with **not less than 10 years** overall post-qualification professional practical experience, within which **not less than 3 years were gained locally**;
- ii. The applicants shall submit Portfolio / CV for review, and attend and pass HKILA PPE full Oral Examination.
- iii. If the applicants hold **less than 3 years** post-qualification **local** professional practical experience, Route 2 shall be applied.

#### **Route 2**

- i. For applicants **with less than 10 years** overall post-qualification professional practical experience, within which **not less than 3 years were gained locally** and those who fall into clause (iii) of Route 1 above;

- ii. The applicants shall submit Portfolio / CV for review, and attend and pass HKILA PPE part Written Examination (Syllabus 1 and 2) and full Oral Examination.
- iii. If the applicants hold **less than 3 years** post-qualification **local** professional practical experience, Route 3 shall be applied.

### **Route 3**

- i. For applicants with **less than 3 years** overall post-qualification professional practical experience and those who fall into clause (iii) of Route 2 above;,
- ii. The applicants shall submit Portfolio / CV for review, and attend and pass HKILA PPE full Written Examination and Oral Examination.

### **C) Attachment**

Appendix 1 – Mechanism in the Assessment of RLA Applicants who are not Members of HKILA

**Note\*** : List 1 Organizations - Overseas Institutes that have an entrance qualification system which is not of a lower standard than that of, and have reciprocal arrangement with, the HKILA in the HKSAR :

- AILA
- NZILA

## **Appendix 1**

### **Mechanism in the Assessment of RLA Applicants who are not Members of HKILA**

#### **1.0 Objective of the Assessment**

1.1 To assess applicants who are not Members of the HKILA.

#### **2.0 Methodology**

2.1 The Assessment Panel:

The Assessment Panel(s), appointed by the LARB, will be set up to interview the applicants to review and assess their professional capabilities. Each Panel will comprise:

1.1.1 3 Members appointed by the LARB (2 Board Members and 1RLA – All members should have a min. of 7 years post HKILA qualification.)

1.1.2 1 Observer from HKILA appointed by the Council.

2.2 Timing:

2.2.1 Assessment to be conducted at a minimum of once a year.

2.2.2 Duration of the Assessment to be in the form of an interview of 30-45 minutes.

#### **3.0 Content of the Assessment**

##### **Part A. Written Examination**

3.1 Applicants who fall into Category B, i.e. members of other organizations under Route 2 and 3, in addition to the oral examination, to take HKILA PPE written examination.

3.2 The written examination will assess the applicant's knowledge in the following aspects :

Section 1 – Professional responsibilities, liabilities, and ethics

Section 2 – Legal system and development control

Section 3 – Professional practice management

Section 4 – Construction contracts, and pre-tender & tendering procedures

Section 5 – Contract administration

Please refer to “PPE Rules & Regulations” published by HKILA for details of the syllabus.

##### **Part B. Oral Examination**

3.3 The Assessment Panel to review the record of professional practice experience, or CV, of the applicant.

3.4 The Assessment Panel to review the applicant's portfolio to assess their practical experience and level of input and involvement in each project, in particular those local projects that can demonstrate their professional capability. It will form part of the basis for discussion during the interview.

3.5 The Assessment Panel will also assess the applicant's knowledge in the 5 syllabus of HKILA PPE Exam as stated in clause 3.2.