



THE HONG KONG INSTITUTE OF LANDSCAPE ARCHITECTS

香 港 園 境 師 學 會

CODE OF PROFESSIONAL CONDUCT

2016

CODE OF PROFESSIONAL CONDUCT – APRIL 2016

1. The object of this Code of Professional Conduct (Code) is to promote the standard of professional conduct and self-discipline required by members of the Hong Kong Institute of Landscape Architects (The Institute). All members of the Institute, regardless of their types of membership, are governed by its Constitution, Bye-Laws and Code of Professional Conduct; they shall conduct themselves in such a manner as will not prejudice either the objects of the Institute as set out in the Constitution or the reputation of the Institute.
2. Members shall consider this Code as a major ethical guidance in their professional life as well as a key indicator to principles of good practice. The fact that this Code is not materially recording all courses of conduct does not justify the members to act in conflict with the spirit of this Code, the Constitution and Bye-Laws.

Professional Attitudes

3. Members shall uphold the reputation of the profession. Members shall avoid acting in any form that the public is likely to construe as defamatory or discriminatory.
4. Members shall not be party to any statements which are misleading, confusing and contrary to their own professional judgments.
5. Members shall observe all related laws, regulations, government standards and guidelines related to the professional activities of landscape architects in the respective countries or regions.

Responsibilities to the Society and Clients

6. Members appointed to control the professional work of a public or private undertaking shall inform their employers of this Code and shall advise that the business of such undertaking insofar as it relates to landscape architecture is conducted in accordance with this Code.

7. Members are remunerated either by salary or by professional fees. Members shall advise their clients in advance of the conditions of engagement that appertain, and of the category of membership to which they belong.
8. Members shall act impartially in all cases in which they are acting between parties and shall interpret the conditions of contract with fairness as between their client or employer and contractor.
9. Members may be principals, partners, directors and employees of any trade or undertaking, including those connected with landscape architecture provided always that they inform their client in writing at the outset of an engagement of the full extent of their interest in any undertakings connected with landscape.
10. Members shall agree with their client, in writing, at the outset of a commission, the terms and conditions for the professional services to be supplied.
11. Members, so far as reasonably practical, shall perform the works with due care, skill and diligence. Members shall have a proper regard for the interests of the client and those who may be reasonably expected to use the landscape works. Members shall regularly monitor and review their work and keep the client informed of the progress.
12. Members shall not voluntarily disclose any confidential information.
13. Members shall not be engaged by, have an interest in or accept remuneration from any other business or person which gives rise to any conflict with the interests of the client or employer, unless prior written permissions are obtained from that client or employer.

Professional Colleagues

14. Members may promote and advertise their services provided always that the information presented is factual, relevant, and neither misleading nor discreditable to the profession.

15. Members shall not be in partnership or have other direct professional association with any person who is suspended or expelled from membership. Members shall not disregard the professional obligations or qualifications of those from whom they receive or to whom they give authority, responsibility or employment nor of those with whom they are professionally associated.
16. Members on being approached to proceed with professional work on which to their knowledge another member is employed shall notify the fact to that member.
17. Members of one category of membership shall not misrepresent themselves as being qualified to perform the work of another.
18. Members shall not knowingly investigate the professional competence of any other members without informing that member.
19. Members shall compete fairly with other members without maliciously injuring nor attempting to injure the professional reputation or practice of other members.

Landscape and Environment

20. Members shall recognise and protect the cultural and historical context and the ecosystem to which the landscape belongs when generating design, planning and management proposals. Values that support human health, environmental protection and biodiversity should be advocated.
21. Members shall endeavour to advocate the use, development and specification of materials, products and processes that exemplify the principles of sustainable management and landscape regeneration.
22. This Code of Professional Conduct may only be amended by resolution of a majority of those voting members present at an Annual General Meeting or at a specially convened Extraordinary General Meeting of the Institute of which due notice to the members, containing the proposed amendments, shall have been given.